1. **WRITING STYLE:**
   - Write clearly; avoid errors in spelling, grammar, punctuation, verb usage, and verb tense.
   - Include a title page with all authors’ full contact information
   - Include acknowledgements to appropriate funding agencies (see previous issues of JIAEE for wording, style, etc).
   - Include an abstract of no more than 250 words.
   - Include keywords (about seven) describing the manuscripts topic.

2. **TYPE STYLE:**
   - Use **Times New Roman font** for all text in the manuscript.
   - Use **12-point type** for all text in the manuscript.

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   - Use 1” margins on all sides.
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   - Use single-spacing throughout entire manuscript.
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11. **SAVING and SENDING:**
    - Save the final draft in **Microsoft Word** format using the assigned manuscript number.
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